

Richard Moat Privacy Policy

Our contact details (completed 11th March 2021)

Name: Richard Moat

Address: no 5 chambers, Steelhouse Lane Birmingham B4 6DR

Phone Number: 01216060500

E-mail: rm@no5.com

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- Personal data relevant to Richard's legal services
- Richard processes personal data provided by his clients in the context of requests for his legal services and other related services (such as acting as a mediator).
- That personal data may relate to Richard's clients, or to:
 - - witnesses or other individuals concerned in the request for legal advice or the relevant dispute or matter;
 - - any opposing parties in the relevant matter (or their representatives, where the opposing party is a corporate body);
 - - other barristers, solicitors and professional representatives (including expert advisors or witnesses) acting for Richard's clients or for any opposing parties; and
 - - mediators, adjudicators and judges who have been or are likely to be involved in
- the relevant matter.
- In this context, Richard processes personal data that Richard or Richard's clients consider relevant to the requested legal services. This also includes information relevant to the payment of Richard's professional fees – such as bank account information.
- Richard may also receive personal data from opposing parties in litigation or disputes, or from individuals acting on behalf of the courts or regulators. That personal data will again include information that the individual providing the data considers relevant to the dispute or matter.

- In some situations, the information that Richard receives from his client will include special category data (falling under Article 9 or 10 GDPR). This may include, for example:
 - - information as to the health of clients or others involved in a case or request for legal advice; and
 - - information in relation to protected characteristics in discrimination claims.
- Other personal data
- Richard also processes personal data in other contexts – such as in relation to:
 - - other participants in professional interest groups, legal education events or similar groups or events;
 - - individuals who offer goods or services to Richard– such as (for example) accountants and financial advisors;
 - - individuals who contact Richard in relation to a case, interest group, event or other matter in which Richard does not (for whatever reason) eventually participate; and
 - - Richard’s contacts on social media.
- In this context, Richard may process contact details, information about work positions
- and other personal data provided by relevant individuals.
- Freedom to withhold personal data
- Individuals are free to withhold personal data. However if clients withhold personal data, this may affect Richard’s ability to provide legal services for those clients.
- Individuals may obtain more information as to the impact of withholding personal data in their particular circumstances by contacting Richard in the manner described below.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- The reasons are set out above but essentially relate to the activities of carrying out work as a barrister,

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting Richard Moat at rm@no5.com or 01216060500

(b) We have a contractual obligation.

(c) We have a legal obligation.

(d) We have a vital interest.

(e) We have a legitimate interest.

How we store your personal information

Security

I take information security seriously and want to ensure you and your client are aware of what procedures and processes I have in place to support this. I manage IT personally with the support of No5 Chambers and Cloud Systems and in accordance with the No5 Chambers Data Security and Encryption Policy.

Your information is securely stored in a computer which is password protected

We keep all information stored for 7 years. We will then dispose your information by deleting the same.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at rm@no5.com or at 01216060500 if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at No 5 Chambers, Steelhouse Lane, Birmingham B4 6DR or 01216060500

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>